



# Inspire

The Monthly Employee Newsletter

FEBRUARY 2020

## New Chapter Beginnings!



Jamshid Walizai, Admission Information Officer at Kardan University, marks the beginning of an exciting chapter in his life on December 26, 2020.

We wish him a happy married life!

## Welcoming to the Family



Mr. Milad Haqiqat, Cashier at Kardan University, and his family welcome a new baby girl Hasanat on January 5, 2020.

Best wishes on this happy occasion!



Rokhan Ahmadzai, Information Technology Officer at Kardan University, welcomed a baby boy Mr. Sofyan on January 2, 2020. We extend our best wishes to the new addition to his family.

# Birthday Wishes

Kardan University wishes a very happy birthday to all of our employees who celebrate their birthdays during February.

Mohammad Hassan	Finance Officer	February 2
Hosai Shinwari	Credentials Manager	February 3
Abdul Waheed Alizada	Lecturer	February 4
Hadnan Nasery	Lecturer	February 7
Neelofar Shalizi	Verification Officer	February 9
Sayed Gheyasuddin	Lecturer	February 13
Fardin Sarwari	Admin and Security Supervisor	February 15
Ahmadullah Azizi	CISCO Lab Officer	February 16
Beatriz Belfrage	Strategy and Growth Manager	February 17
Sayed Dawood Karimi	Lecturer	February 22
Abdul Wahid Mehran	Lecturer	February 24
Mohammad Ayaz Azimi	HR Officer	February 25



## Welcoming to the Team!



Muzhda Habib is a third-semester student of Journalism and Mass Communication at Kardan University. She joined the Communication and Admission Team of Kardan University as a Communication Intern. Being a sophomore, she has excellent writing skills and three of her articles are published in the Hasht-e-Subh newspaper.

She is also an Academic Excellence Award winner and has attended several workshops on Safety Guidelines for Journalists. As Ms. Habib joins Kardan University, we welcome her to Kardan University and wish her best of luck in her career.

You can contact her via [m.habib@kardan.edu.af](mailto:m.habib@kardan.edu.af).

# Employee of the Month



**Najeebullah Ahmadi**

We are pleased to announce Najeebullah Ahmadi as our Employee of the Month for January 2020. Mr. Ahmadi is a hardworking and committed employee of Kardan University.

He deals with hundreds of students every day and does not leave any stone unturned to provide superior academic services and achieve student satisfaction. In addition, he cooperates with the faculty members and the Academic Administrator, MBA Program. He is an outstanding example of professional excellence.

We congratulate Mr. Najeebullah Ahmadi on this achievement and wish him best of luck on his future endeavors.

Once again, Congratulations!



## **Qais Mohammadi**

Kardan University's Qais Mohammadi is featured as an Experiential Learning Educator by CapSource, an international institution advancing Experiential Learning.

**Learn more at [capstonesource.com/experiential-educator-qais/](https://capstonesource.com/experiential-educator-qais/)**

# Human Resources Department Organizes Orientation Session for New Staff

The Human Resources Department of Kardan University organized an orientation session on Monday, January 27, 2020, for staff members who have recently joined the university. The objective of the orientation was to brief the newcomers on policies and procedures and help them socialize and integrate well into their teams and the university. The program focused on Vision and Mission Statements, Strategic Objectives of Kardan University, employee benefits and professional development programs, leave and attendance system, communication platforms, university-level committees, organization chart, Kardan University's international partnerships and other important Human Resources policies.



# Faculty of Economics Holds Series of Workshops on ACBSP & AACSB Accreditation Process

Faculty of Economics organized a series of workshops for faculty members of BBA & BSc. Economics departments on ACBSP and AACSB accreditations. Mr. Sayed Abdul Moiz, Dean of the Economics Faculty, Mr. Usman Ali, and Ms. Maryam Shakir, faculty members, briefed the team on the criteria and preparation for accreditations. Preparation and efforts at the faculty level are underway to file an application.





# Human Resources Department Organizes a Book Discussion Session

The Human Resources Department organized a Book Discussion Session for administrative staff on January 23 from 2:00 p.m. - 3:00 p.m.

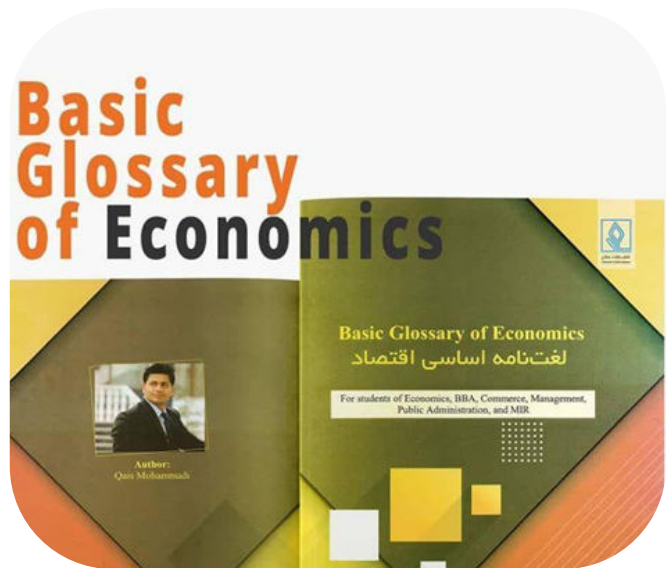
Mr. Mohammad Matin Sakhi presented the Afghanistan Constitution law while Mr. Shabeer Ahmad Lal presented the 12 Rules for Life. Colleagues from other departments also participated in the discussion and all unanimously reiterated the importance of book reading culture. Other staff members took books from the Kardan University's HR library and will have their reviews in the upcoming weeks.



# Faculty of Economics Holds Appreciation Ceremony for Faculty Members

Reward and Recognition Committee, BBA and BSc Economics departments held an event to congratulate and appreciate the endeavors and hard work of Mr. Qais Mohammadi, Faizan Ahmad, and Ahmad Zaki Ludin in writing and publishing their books. Here are the books they have published:

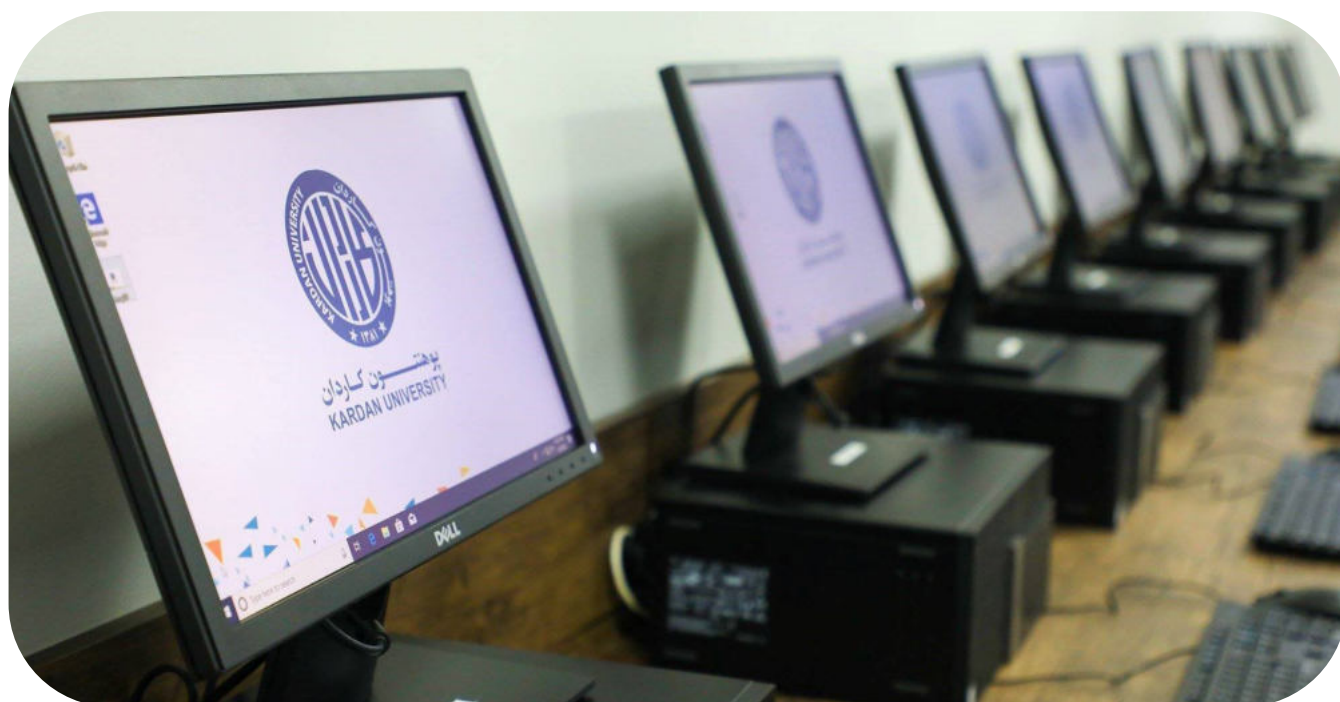
- Introduction to Statistics by Qais Mohammadi, Faizan Ahmad & Ahmad Zaki Ludin
- Basic Glossary of Economics by Qais Mohammadi



# Renovation of Computer Labs

Kardan University's Administration and IT teams recently renovated Computer Labs at Parwan-e-Du Campus with the latest generation computers, technology, and software to support and facilitate practical work and learning of students.

We thank the Administration and IT teams for such a fantastic job and team efforts!



# Learning through LinkedIn

I found the “Business Writing Principles” training both practical and interesting. I have learned a great deal about the 10 Cs of business writing, among other things. The 10 C’s are as follow:

1. Complete
2. Concise
3. Clear
4. Conversational
5. Courteous
6. Correct
7. Coherent
8. Considerate
9. Concrete
10. Credible

By undertaking this training, I realized that knowing the 10 C’s of Business Writing Principle is of paramount importance for anyone who wishes to write professionally in the contemporary business context.



**Nizamuddin Rezahi**

# Laughter

## THE BEST MEDICINE

A RESTAURANT POSTS a sign that says “We’ll give you \$500 if we fail to fill your order.” A cocky customer decides to put the policy to the test by ordering elephant ears on rye. The waitress takes his order to the kitchen. Seconds later, the owner storms out of the kitchen, goes to the customer’s table and slams down five-hundred-dollar bills. “You got me,” he tells the customer. “But I want you to know that this is the first time we’ve been out of rye bread.”



# Reflections

“Kardan is one of the most exciting organizations that I have worked with and I feel incredibly fortunate to be a part of this team. The level of support and kindness I have experienced throughout my time here is emblematic of a company culture that strives for excellence through integrity, respect, and community. As we embark on this pivotal period of transition, Kardan along with the collective efforts of this remarkable team, are a testament to what can be achieved through perseverance and hard work and should serve as a reminder of all that is possible here in this country.”—Hardy Tran, Coordinator, International Affairs and Growth



**Hardy Tran**